



Indira Gandhi Delhi Technical University For Women
(Formerly Indira Gandhi Institute of Technology)
Kashmere Gate, Delhi-110006

No.F.3 (66)/Admn/2016/IGDTUW/

Dated:

CIRCULAR

Hon'ble Chief Secretary has taken a very serious view on the late disbursement of the salaries to the persons working on outsourcing/contractual basis in various departments. A large number of persons are working on outsourcing basis in this University from M/s ICSIL, M/s Bedi & Bedi Associates & M/s NIELIT etc.

Therefore, all the HODs/ Incharges/Deans under whom the outsourcing persons are working are requested to send the attendance of these persons on the last day of the same month positively so that the attendance may be forwarded to the agencies on the very 1st day of the month for timely disbursement of salaries to these persons.

Attendance received on last day of the month shall be forwarded to the agencies on the very 1st day of next month. Therefore, the concerned officer/official shall be responsible for non submission of attendance timely.

(Prof. R. K. Singh)
Registrar, IGDTUW

No.F.3 (66)/Admn/2016/IGDTUW/ 4097

Dated: 03/01/2017

Copy to the following for information and necessary action:-

1. All Deans (Student Welfare, Examination Affairs & Academic Affairs), IGDTUW
2. All HoDs (MAE, IT, ECE, CSE, H&AS), IGDTUW
3. In-Charge (Maintenance Cell), IGDTUW
4. In-Charge (IT Services), IGDTUW
5. Dy. Finance Officer, IGDTUW
6. In-Charge (Stores), IGDTUW
7. Librarian, IGDTUW
8. Chief Hostel Warden, IGDTUW
9. In-Charge (G.A.), IGDTUW
10. Incharge (Web-server) for uploading the circular on the University's Website.
11. PS to Hon'ble Vice Chancellor, IGDTUW
12. PA to Registrar, IGDTUW
13. Guard File

(Prof. R. K. Singh)
Registrar, IGDTUW