

Indira Gandhi Delhi Technical University For Women

(Established by Govt. of Delhi vide Act 09 of 2012)

No. F.16 (18)/Planning/IGDTUW/2019/222

Dated: 14 18 19

Subject: - Minutes of the 8th Meeting of the Finance Committee

Please find enclosed herewith a copy of the Minutes of the 8th Meeting of the Finance Committee of Indira Gandhi Delhi Technical University for Women held on 30th September, 2019 from 10:30 a.m. onwards in the Conference Room, Administrative Block, Kashmere Gate Campus, Delhi-110006 for information.

(Prof. Ashwani Kumar) Registrar, IGDTUW

All Members: -

- 1. Dr. Amita Dev, Vice-Chancellor, IGDTUW
- Mrs. Renu Sharma, IAS, Principal Secretary (Finance), GNCTD, 4th Level A Wing, Delhi Secretariat, New Delhi-110002
- 3. Sh. S.P. Singh, IAS, Secretary (Technical Education), GNCTD, Old Secretariat, Delhi
- 4. Sh. Prakash Chand, Controller of Accounts, GNCTD
- 5. Prof. Manoi Kumar Arora, Former Director, PEC University, Chandigarh
- 6. Prof. Devendra Tayal, Dean (Academic Affairs), IGDTUW
- 7. Prof. S.R.N Reddy, Dean (Examination Affairs), IGDTUW
- 8. Dr. Manoj Soni, HOD (MAE), IGDTUW
- 9. Dr. Nidhi Goel, HOD (ECE), IGDTUW
- 10. Sh. Sunny C.K., DFO, IGDTUW (Special Invitee)
- 11. Sh. Magsood Ahmed, IGDTUW (Special Invitee)
- 12. Prof. R.K. Singh, Dean (Plg. & Dev.), IGDTUW

No. F.16 (18)/Planning/IGDTUW/2019/ 222

Dated: 14/10/19

Copy for kind information to: -

Prof. R.K. Kale, former Vice Chancellor, Central University of Gujarat and Chairperson, Finance Committee, IGDTUW

(Prof. Ashwani Kumar) Registrar, IGDTUW



Indira Gandhi Delhi Technical University for Women (Established by Govt. of Delhi vide Act 09 of 2012)

Kashmere Gate, Delhi-110006

F.No. 16(18)/Plg/IGDTUW/2019/222

Dated: - 14/10/19

MINUTES OF THE EIGHTH MEETING OF THE FINANCE COMMITTEE HELD ON 30th SEPTEMBER, 2019 AT 10:30 A.M. IN THE CONFERENCE ROOM, ADMINISTRATIVE BLOCK, INDIRA GANDHI DELHI TECHNICAL UNIVERSITY FOR WOMEN (IGDTUW), DELHI

The Eighth meeting of the Finance Committee of the Indira Gandhi Delhi Technical University (IGDTUW) was held under the Chairmanship of Prof. R.K. Kale, former Vice-Chancellor, Central University of Gujarat on 30th September, 2019 at 10:30 a.m. The following members attended the meeting:

- 1. Dr. Amita Dev, Vice-Chancellor, IGDTUW
- 2. Sh. Prakash Chand, Controller of Accounts, GNCTD
- 3. Prof. Devendra Tayal, Dean (Academic Affairs), IGDTUW
- 4. Prof. S.R.N Reddy, Dean (Examination Affairs), IGDTUW
- 5. Dr. Manoj Soni, HOD (MAE), IGDTUW
- 6. Dr. Nidhi Goel, HOD (ECE), IGDTUW
- 7. Prof. R.K. Singh, Dean (Planning & Development)/ Registrar, IGDTUW

Mrs. Renu Sharma, IAS, Principal Secretary (Finance), GNCTD, Sh. S.P. Singh, IAS, Secretary (Technical Education), GNCTD, Prof. Manoj Kumar Arora, former Director, PEC, University of Technology, Chandigarh could not attend the meeting due to their prior engagements. Sh. Manoj Kumar, Deputy Secretary (Finance), GNCTD attended the meeting on behalf of Principal Secretary (Finance), GNCTD and Sh. Ashwani Kumar Kansal, Dy. Director (SB), TTE, GNCTD attended the meeting on behalf of Secretary (Technical Education), GNCTD. Sh. Sunny C.K., DFO, IGDTUW and Sh. Maqsood Ahmed, AAO, IGDTUW attended the meeting as special invitees.

At the outset, the Vice-Chancellor welcomed the Hon'ble Chairperson Prof. R.K. Kale and other distinguished members of the Finance Committee. The Finance Committee congratulated Dr. Amita Dev for being appointed as Vice-Chancellor of the University. The Agenda placed before the Finance Committee was taken up for deliberations. Agenda item-wise recommendations of the Finance Committee were as under:

Agenda Item No. 8.01 Opening Remarks by the Vice Chancellor

Hon'bel Vice Chancellor made a brief presentation about the progress of the University to the Finance Committee after its last meeting held on 6th May, 2019. She informed with immense pleasure to the Finance Committee that University has established Department of Management with intake of 60 students for the BBA Programme. In addition, the University has started a new Post-Graduate Programme i.e. M. Plan (Urban Planning) with intake of 20 students in the Department of Architecture and Planning and a new batch of B.Tech (IT) with intake of 60 students. She further informed that the University has completed the admission for the B.Tech. and B.Arch. Programme through Joint Admission Counselling (JAC) jointly conducted for DTU, NSUT, IIITD and IGDTUW and the University has also completed the admissions for the Ph.D., M.Tech., MCA, M.Plan and BBA Programme. An overwhelming response has been received from the students for seeking admission in the various courses of IGDTUW. She also apprised that the University has introduced EWS quota and enhanced the seats in all the programmes in IGDTUW accordingly.



She informed the house that STQC Team/Committee has visited IGDTUW during 16-17th September, 2019 for ISO 9001-2015 Certification of the University and it is matter of pride and pleasure to inform that STQC has granted ISO Certificate to IGDTUW and now IGDTUW has become an ISO 9001-2015 Certified University.

In addition to above, the University has also adopted the Teaching Scheme and Syllabi based on CBCS Pattern from the Academic year 2019-20 and this all has been possible with suggestions and guidance of the Finance Committee. She also informed to the Finance Committee that the University is also proposing to conduct its 2nd Convocation during November-December, 2019.

Agenda Item No. 8.02 To confirm the minutes of the 7th meeting of the Finance Committee held on 6th May, 2019.

The Finance Committee confirmed the Minutes of 7th Meeting held on 6th May, 2019.

Agenda Item No. 8.03 To consider action taken report on recommendation/decision taken by the Finance Committee held on 6th May, 2019.

Action taken on the decisions of the Finance Committee in its 7th Meeting held on 6th May, 2019 were noted/accepted by the Committee.

Agenda Item No. 8.04 To consider and approve the Financial Statement for the Year 2018-19

The Finance Committee deliberated on the audited Financial Statements of Accounts of IGDTUW for the year 2018-19. During the deliberations, it was also mentioned that depreciation on Fixed Assets of the Girls Hostel has not been mentioned. However, it was clarified that the same has been incorporated in Schedule 10 – Schedule of Fixed Assets and Depreciation. After deliberations, the Finance Committee has approved the Financial Statement for the Year 2018-19.

Agenda Item No. 8.05 To consider and approve the Revised Estimates for the Financial Year 2019-20 and Budget Estimate for the Financial Year 2020-21

The Finance Committee deliberated on the revised estimates for the year 2019-20 and Budget estimates for the year 2020-21. During deliberations, it was suggested that the revised Budget Estimates contains the provision for the vacant post. The University may review, if required. After deliberations, the Finance Committee approved the Revised Estimates for the Financial Year 2019-20 and Budget Estimate for the Financial Year 2020-21. Further the Committee also suggested that salary of University Contractual Employees, Outsource Employee, and Part-Time Wages against vacant posts be shown under the head Establishment Expenses in future.

Agenda Item No. 8.06 To consider and approve the Estimated Expenditure for conduct of 2nd Convocation of the University

The Finance Committee approved the Estimated Expenditure of Rs. 35 Lakhs + GST for conduct of 2nd Convocation of the University. The Committee advised that the expenditure be incurred as per the General Financial Rules.

Agenda Item No. 8.07 To consider and approve the creation of various posts for the University Hostels

The Finance Committee deliberated on the agenda and recommended the creation of following posts for managing the University Hostels: -



S. No.	Nomenclature of Post	No. of Posts proposed to be created	Scale of Pay (As per 7th CPC)
1	Hostel Warden	1	Rs. 56100-177500: Level-10
2	Asst. Hostel Warden-Grade-I	1	Rs. 47600-151100: Level-08
3	Asst. Hostel Warden-Grade- II	1	Rs. 44900-142400: Level-07
4	Office Assistant	2	Rs. 25500-81100: Level-04
5	Multi-Tasking-Staff	2	Rs. 18000-56900: Level-01
Total No. of Posts		7	

The Committee suggested that after approval of Board of Management the request be sent to Govt. of Delhi for creation of posts.

Agenda Item No. 8.08 To consider and approve the creation of post Student Counselor for the University

The Finance Committee was briefed about the requirement of the Counselor and the directions of the Honorable High Court of Delhi on its own motion in case No. WP(CRL) 793/2017, in the case of suicide committed by Sushant Rohilla, a Law student of GGSIP University for appointment of Counselors/Psychologists and/or Psychiatrists as maybe to attend the need of the students. After deliberations, the Committee recommended the creation of the post of Student Counselor. The Committee suggested that after approval of Board of Management the request be sent to Govt. of Delhi for creation of posts.

Agenda Item No. 8.09 To consider and approve the creation of posts for setting-up of Engineering Cell / Estate Cell in IGDTUW, Delhi

The Committee was briefed that the various Academic Blocks of the University are more than 70 years old and require continuous maintenance/repairs. A lot of complaints are being received from the Students about the poor maintenance of the classrooms, washrooms etc. The Committee was also informed that the University does not have any expertise for mooting out the proposal to the PWD for repair/renovation and vetting of the estimates received from PWD for its appropriateness as per the requirements. Moreover, the University also proposing to construct an Academic Block for Department of Management in the Kashmere Gate Campus and is also likely to get land for its permanent Campus soon. The Committee was informed that the University does not have any staff for looking after maintenance of cleanliness, clean and green environment with necessary horticulture works and maintaining the same, maintenance of all furniture and equipments for the classrooms, labs and offices, maintenance of office vehicles, liaison works with local statutory bodies like Municipal Corporation, Delhi Jal Board etc. Considering the need of the University for providing conducive environment and ambience to the student, the Finance Committee recommended the creation of the following posts: -

Sl. No.	Nomenclature of the post [s]	No of post	Pay Scale / Level
1.	Estate Officer	01	Level 10 (as per 7 th CPC)
2.	Junior Engineer (Civil)	01	Level 6 (as per 7 th CPC)
3.	Junior Engineer (Electrical)	01	Level 6 (as per 7 th CPC)
4.	SO (Horticultural)	01	Level 7 (as per 7 th CPC)
5.	Caretaker	01	Level 4 (as per 7 th CPC)
6.	Junior Office Assistant	02	Level 2 (as per 7 th CPC)
7.	MTS	01	Level 1 (as per 7 th CPC)

The meeting ended with a vote of thanks to the Chair.

(PROF. ASHWANI KUMAR) REGISTRAR, IGDTUW

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